

Gloucester City Council
Audit and Governance Work Programme 2013-14
(updated 7 March 2014)

Item	Format	Lead Officer	Comments
26 JUNE 2014:			
1. Committee Training on Treasury Management	Presentation	Director of Resources/Head of Finance	To take place before start of the main Committee
2. Audit and Governance Committee Action Plan	Timetable	-----	Standing agenda item requested by the Committee
3. Annual Audit Letter 2013/14	Letter	Darren Gilbert, KPMG	Part of the Committee's annual work programme
4. Annual Audit Fee 2014/15	Letter	Darren Gilbert, KPMG	Part of the Committee's annual work programme
5. Draft Statement of Accounts 2013/14	Written report	Corporate Director of Resources	Part of the Committee's annual work programme
6. Internal Audit Plan – Quarterly Monitoring Report	Written report	Audit, Risk and Assurance Manager	Part of the Committee's annual work programme
7. Internal Audit Annual Report 2013/14	Written report	Audit, Risk and Assurance Manager	Part of the Committee's annual work programme
8. Review of the Effectiveness of Internal Audit	Written report	Audit, Risk and Assurance Manager	Part of the Committee's annual work programme
9. Treasury Management Performance – Quarter 4	Written report	Head of Finance	Part of the Committee's annual work programme

26 JUNE 2014: (continued)

Item	Format	Lead Officer	Comments
10. Treasury Management Strategy 2014/15	Written report	Head of Finance	Part of the Committee's annual work programme
11. Annual Governance Statement	Written report	Corporate Director of Resources	Part of the Committee's annual work programme
12. Annual Complaints Monitoring	Written report	Head of Legal & Policy Development	Part of the Committee's annual work programme
13. Annual Standards Report	Written report	Head of Legal & Policy Development	Part of the Committee's annual work programme
14. Business Rates Pooling Annual Report	Written report	Corporate Director of Resources	Part of the Committee's annual work programme
15. Annual Report of the Audit Committee	Written report	Audit, Risk and Assurance Manager	Part of the Committee's annual work programme
16. Draft Protocol for the Independent Person	Written report	Head of Legal and Policy Development	Part of the Committee's annual work programme
17. Committee Work Programme	Timetable	-----	Standing agenda item

Item	Format	Lead Officer	Comments
8 SEPTEMBER 2014:			
1. Audit and Governance Committee Action Plan	Timetable	-----	Standing agenda item requested by the Committee
2. Internal Audit Plan – Quarterly Monitoring Report	Written report	Audit, Risk and Assurance Manager	Part of the Committee’s annual work programme
3. Audit and Governance Committee Work Programme	Timetable	-----	Standing agenda item
<p><u>FUTURE AGENDA ITEMS (NO DATE FIXED YET):</u></p> <ul style="list-style-type: none"> • Review of the Whistleblowing Policy • Review of the Council’s Anti-Fraud Arrangements 			